

**REQUEST FOR ACCESS TO MILAN ARMY AMMUNITION PLANT (MLAAP)**

For use of this form, see AR 190-13. **ALL BLOCKS MUST BE COMPLETED**

REQUEST DATE

**DATA REQUIRED BY THE PRIVACY ACT**

AUTHORITY: Title 10, United States Code, Section 3013 or 5 USC 6311  
PRINCIPAL PURPOSE: To initiate necessary criminal background check in regard to making a vetting decision for access to MILAN Army Ammunition Plant.  
ROUTINE USES: Data contained on the form is used to make a National Crime Information Center-Interstate Identification Index (NCIC-III) query.  
DISCLOSURE: Voluntary; however, failure to disclose required information may result in a processing delay of your request or denial of your access request.

**SECTION 1 - (TO BE COMPLETED BY ALL UNCLEARED CONTRACTORS OR VISITORS REQUESTING ACCESS)**

1. NAME (Last, First, Middle, Suffix (if applicable))			2. OTHER NAMES USED			
3. HOME STREET ADDRESS		4. CITY		5. STATE	6. ZIP CODE	
7. HOME TELEPHONE NO.	8. WORK TELEPHONE NO.	9. MOBILE TELEPHONE NO.	10. SEX	11. RACE	12. SOCIAL SECURITY NO.	
13. DOB (mmm/dd/yyyy)	14. STATE/COUNTRY OF BIRTH	15. DRIVER'S LICENSE or PASSPORT #		16 STATE or COUNTRY ISSUED	17. LICENSE or PASSPORT EXP. DATE (mm/dd/yyyy)	
18. MLAAP CONTACT PERSON		19. REASON FOR REQUESTED ENTRY/ACCESS <input checked="" type="checkbox"/> TENANT				
		<input type="checkbox"/> HUNTER <input type="checkbox"/> LESSEE <input type="checkbox"/> CONTRACTOR COMPANY NAME _____ <input type="checkbox"/> EMPLOYEE <input type="checkbox"/> VISITOR <input type="checkbox"/> DELIVERY/VENDOR/COMPANY NAME _____				

**SECTION 2 - AUTHORIZATION (TO BE COMPLETED BY ALL UNCLEARED CONTRACTORS AND/OR VISITORS REQUESTING ACCESS)**

In accordance with Homeland Security Presidential Directive (HSPD-12, Army Regulation 190-13) and Army Directive 2014-05, all individuals requesting and/or requiring access to Department of Defense (DoD) installations, must have a valid purpose to enter, have their identity verified and be vetted by means of a criminal background records check using the National Crime Information Center (NCIC)-Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB). The following issues will result in denial of your access to Milan Army Ammunition Plant (MLAAP): current arrest warrant, regardless of the offense or violation; felony conviction within the past 10 years, regardless of the offense or violation; registered sex offender; conviction of a felony firearms or explosives violation; conviction of crimes encompassing sexual assault, armed robbery, rape, child molestation, production or possession of child pornography, trafficking in humans, drug possession with intent to sell or drug distribution; US conviction for espionage, sabotage, treason, terrorism or murder; identification as a known, or suspected of being a terrorist or belonging to an organization with known links to terrorism or support of terrorist activity; or other offenses deemed to present a potential threat to the good order, discipline, or health and safety on the installation. Habitual offenders with three (3) or more criminal convictions may also be denied access at the discretion of the installation. Fitness for access to MLAAP will be determined by an analysis of information revealed through the vetting process. The decision to allow or deny access will be made by an authorized official. If you are denied access, you will be informed in writing and advised of the access denial waiver process. The State of Tennessee prohibits release to you any specific information revealed through the vetting process.

I certify that the information provided above is true, complete and accurate to the best of my knowledge and give Milan Army Ammunition Plant consent to conduct a NCIC III check. Refusal to complete and/or sign this form will result in automatic denial of access even if an escort could be provided.

Signature:

Date:

[Signature Line]

[Date Line]

\*\*\*\*\*FOR MLAAP USE ONLY\*\*\*\*\*

ACCESS APPROVED <input type="checkbox"/>	ACCESS DENIED <input type="checkbox"/>	OFFICIAL MAKING ACCESS FITNESS DECISION	
FITNESS DECISION RECEIVED <input type="checkbox"/>	BY TELEPHONE <input type="checkbox"/>	IN PERSON <input type="checkbox"/>	DATE DECISION RECEIVED